

**St. Giles Board of Specified Jurisdiction Meeting**  
**October 2, 2017**  
**7:00pm**

**Meeting Attendees:**

Liz Moroney, Michelle Bibbey, Mary Catherine Wygonik, Rev. Carl Morello, Kent Pflederer, Anthony Schmitz, Tracy Wysockey, Nancy Zver, Jonathan Sluys, Meghan Hurley Gibbs, Sara Yount, and Flavia Morrissey

**Agenda:**

**I. Fr. Carl's Report**

- A. The Parish Pastoral Council and the BSJ meetings were scheduled at the same time, so Fr. Carl's report was brief. He reported on a sudden teacher change in the 7<sup>th</sup> grade.

**II. Principal's Report**

- A. The 7<sup>th</sup> grade opening has been filled; the new teacher will begin on October 9<sup>th</sup>.
- B. The State of the School event will highlight the things the teachers have been doing regarding the writing curriculum, to support executive function skills, projects using the outdoor education space, and many other great classroom activities.

**III. BSJ**

- A. State of the School - October 16<sup>th</sup>
  - i. Allow for questions to be submitted in advance, to ensure that families' questions can be addressed as much as possible. If there are many common questions, they will be addressed during the main presentations. A time for questions will be allowed at the end of the meeting, as well.
  - ii. Each committee chair will give a two to three minute presentation
- B. The BSJ will share more monthly communications

**IV. Open Positions on the BSJ**

- A. Secretary- filled by Sara Yount
- B. Committees needing added members? Athletics, Finance, and Marketing all have new members who have shown interest.

**V. St. Giles School 2017 Vision**

- A. Coffee Talks with the Principal
- B. Newsletters with BSJ updates – BSJ committees will highlight accomplishments in the school enews letter
  - i. Marketing - October

- ii. Athletics - November
  - iii. Finance - December
  - iv. Technology - January
  - v. Development -February.
- C. BSJ Chairs will provide quarterly progress reports
- D. Promote open BSJ meetings – the next open BSJ meeting will be on Monday, February 5, 2018.

**VI. Parent Survey**

- A. The survey results are still being reviewed. Parent comments will be considered as committees look to set goals for the year.

**VII. Technology Report**

- A. An immediate goal is to conduct a full technology inventory
- B. The committee will be looking to improve the enewsletter from the tech side regarding switching platforms, formatting, and improving the mobile version.
- C. Creating a Maker Space is a goal, but first a staff member is needed to be a partner in this project.

**VIII. Athletic Advisory Report**

- A. The Pack the Park was a fun event
- B. The committee is looking into purchasing new pads for the gym. The vendor has not been responsive.
- C. Otter basketball camp for 3<sup>rd</sup>-8<sup>th</sup> was great.
- D. There have been open gym hours, a couple times a week.
- E. Liz Moroney is running gym games once a month on a Friday night. The next one will be on 10/13.
- F. Eligibility for teams – the grades are reviewed on Tuesday at 9:00am. A one-week grace period is allowed.

**IX. Marketing Report**

- A. The marketing meeting was successful.
- B. The committee added a few new members.
- C. Goals:
- i. A Marketing Plan with clear goals, indicating who's responsible, etc.
  - ii. Streamlining some of the communication tools.
  - iii. The committee wants to provide more communication.
- D. 10/3 is the first Parent and Tot group for the year. The group is called Little Lions. This is an opportunity to welcome families with young children to St. Giles.
- E. Is there a way to offer a discount to current St. Giles school families who refer new families with children who attend K-8?
- F. They would like to give onesies and small t-shirts to newly baptized children saying St. Giles School, Class of 2025, etc.

**X. Finance Report**

- A. The first meeting will be the week of 10/9.
- B. A few new committee members have volunteered.
- C. They will focus on the structure and amount for tuition for the 2018-2019 school year. The goal is to keep any tuition increase under 3%. The factors that will impact that decision are: enrollment, teacher salary, and teacher healthcare costs.
- D. The committee wants to study area preschool tuition and afterschool program costs.
- E. A committee goal is to better communicate with financial transparency.
- F. The need-based scholarships will be looked at very closely in the second semester.

**XI. Development Report**

- A. The development committee has met.
- B. They are looking for Lion's Leap totals to be finalized in the next week.
- C. Black and Gold event planning has begun.
- D. After studying the budget and comparing the tuition and fees for St. Giles to other area schools, the Development Committee has recommended raising the mandatory Lion's Leap contribution by \$50.00 per family, beginning the 2018-2019 school year. Anthony Schmitz proposed the motion; Kent Pflederer seconded the motion. The motion was unanimously passed.

The meeting was adjourned at 8:25pm.