

Printing a Payment Summary Statement from FACTS Management Company

🎓 From the Home page, select **View Details** on the right-hand side.

❖ **Payment Plan & Billing** Amount Due: **\$3,227.00** [Make a Payment](#)

14-15 Academy Amount Due

✔ Payment Plan (103 103 103) \$3,227.00 [View Details](#)

[View Completed Activity Data](#)

🎓 Then choose the **Payments** tab and select the “**View Printable Payment Summary**”

Amount Due: \$3,227.00 [Make a Payment](#)

Status	Term	Activity	Financial Account	Remaining Amount Due
✔ Active	14-15	Payment Plan	CREDIT UNION - 4927 Change	\$3,227.00

[View Completed Activity Data](#)

Activity Details

Schedule Balance **Payments** Transactions Correspondence Changes

From:

[Expand All](#) | [Collapse All](#)

[View Printable Payment Summary](#)

Effective Date	Payer Name	Description	Amount
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Choose the year you are interested in printing.

The detail will show you the amount you paid for each line item in that calendar year which includes the beginning of one school year and then end of another.