**PTO Meeting Minutes**

January 8th, 2018

McDonough Hall

*Present: Amy Crilly, Jennifer Fox, Meg Bigane, RJ McMahon, Susan Povilaitis, Kelly Archaumbault, Trevor Shoffer, Grisel Robles-Schrader, Yedlin Jesuit, Marguerite Roza, Kenna MacKinnon, Kelly Richard, Stacy McEnery, Joanne Biemer, Meghan Gibbs, Susan Donahue, Sarah Reineke, Elizabeth Cruz, Damona Strautmanis*

**Presidents’ Report (Fox/Crilly)**

* **Catholic Schools Week:** This week-long event is scheduled for January 27th – February 1st. It kicks off with the Open House on Sunday, January 27th.
* There are many opportunities for volunteering – please look for a Sign Up in next week’s enews

**Principal’s Report (Bigane)**

* **Christmas Bonus Fund:** Thank you to all who contributed to the Christmas Bonus Fund. Teachers and staff were overwhelmed by the response and the gifts really made a difference during the holiday season.
* **Catholic Schools Week:** Calendar of events should be finalized by next Wednesday.
* **Advanced Ed Accreditation:** Internal group from Archdiocese works with the school to review all processes. This is an accreditation that all Catholic schools in the Archdiocese go through every 5 years.
* **Rebuilding Classrooms (201/107):** Deadline for getting classrooms complete is January 25th – might be done by next week.
* **Open House/Registration** isin progress now. Please re-register for next school year. Outreach by word of mouth is the most important and most effective marketing of the school. The group brainstormed how to market the school in all the different surrounding neighborhoods.
* **African American Heritage Mass** is scheduled for February at Holy Name. More information will be shared about this event in the coming weeks.
* **Cardinal’s Mass**: Various St. Giles students, staff and teachers will be participating in this liturgy.

**Executive Director’s Report (McMahon)**

* **Grateful Giving Challenge**: $50,000 gift match – we met this target and beyond. Very grateful to the St. Giles school community for their support of this end-of-year campaign. Gifts received from current families, alumni, grandparents and parishioners.
* **Elevator** is very close to being functional. Fr. Carl will bless the elevator at a Mass and then it will be open for general use.

**Communications Report (Reale)**

* Please visit the PTO section of the school website which was been recently reworked and has lots of great information about all PTO activities and volunteer opportunities.

**Treasurer’s Report (Biemer)**

* Thank you to everyone who contributed to the Christmas Bonus Fund. We were so excited to have 84% participation this year -- a new record!

**Committee Reports**

*Wellness*

* St. Giles, along with other D97 schools, successfully received a grant to have an exciting, dynamic speaker come around Earth Day. Joey FineRhyme will give a motivational speech to kids about energy, climate and waste.

*Diversity and Inclusion*

If interested in joining this committee, please contact Deidra Jenkins or Erika Montgomery. Planning is currently underway.

If you have any questions, please feel free to contact us!

President – Jennifer Fox

President – Amy Crilly

VP, Finance – Joanne Biemer

VP, Finance – Maggie Roza

VP, Communications – Grisel Robles-Schrader

VP, Communications – Kristen Reale

The next PTO meeting is scheduled for Tuesday, February 12th at 8:30am in the McDonough Hall conference room.

Respectfully submitted by Kristen Reale