

**St. Giles School Board of Specified Jurisdiction***November 16, 2020*

*7:00 p.m.*

**Board Members/School Leadership Present**: Meg Bigane, Carolyn Burke,

Jim Gates, Meghan Hurley Gibbs, Kelly Hartweg, Greg Larson, Ty Mayberry, Laura Milder, Erika Montgomery, Fr. Carl Morello, Jonathan Sluys, Patrick Winter, Sarah Yaffe,

**Board Members/School Leadership Absent**: Cathy Marshall,

**Other Attendance:** Margaret Murphy, Kristen Reale

1. **Opening Prayer**
2. **Pastor’s Report**

* New canopy installed, in use by parish and school
* Resuming Wednesday 8:00 school Mass has been a wonderful experience

1. **Principal’s Report**

* Meg Bigane’s report and ensuing dialogue included:
* Archdiocese sent out C-19 school-related survey to parents, staff, and pastors
* School management of C-19 related issues
* Staff survey indicated in-person is the ideal, but worrisome with Thanksgiving holiday; 2/3 preference for remote, 1/3 for in-person post-Thanksgiving
* The dual teaching modes (in-person/remote) is taxing the staff severely
* Staff support services are being considered if there is a move to full remote
* BSJ majority support for proposed one-week, health-related break after Thanksgiving

1. **BSJ Updates**
   * Review/approve minutes from prior meeting — cut due to time constraints, to be handled via email post meeting
   * Quick update on Archdiocese Parent Leader Webinar — cut due to time constraints, to be handled via email post meeting
2. **Committee Reports**

* **Finance** – Carolyn Burke’s report and ensuing dialogue included:
* Archdiocese has not yet communicated tuition and salary guidelines has created a decision vacuum
* Finance Committee recommends a tuition of 4% increase
* Registration and incentive policies were discussed. Finance opposed to offering unlimited incentives due to the positive impact of C-19 on enrollment; Re-registration will be automatic and fee is increased
* “Held seats” policy
* Empower Illinois is open now, the two for one match continues this year. It will be good to maximize the number of families supported
* BSJ majority in support of 4% finance committee recommendation
* **Marketing –** Sarah Yaffe’s report and ensuing dialogue included:
  + In collaboration with the Technology Committee, work has been underway on new website copy and creative development with launch goal of January 2021
  + New family survey in development; new family Zoom on 11/19
  + Efficacy of New Family Incentive Program in pre- and post C-19 context
  + Incentive ideas as factors in enrollment, especially in regard to enrollment ‘soft spots’ in K and 6th
  + Incentive programs as related to diversity across a range of indicators, family need, motivating new families to enroll, retaining current families, and possible mediating effect of a cap
  + BSJ support for a Marketing and Finance collaboration to develop a joint incentive recommendation
* **Development** – Kelly Hartweg’s report and ensuing dialogue included:
  + Variety of Black & Gold 2021 ideas to meet goal of ~$90,000; event date of March 13, 2021
  + BSJ support for Marketing, Development, and PTO collaboration to conduct outreach and staff Black & Gold committee
  + St. Giles art program to develop art projects for auction
  + Technology Committee to share information on outstanding St. Ignatius virtual production
* **Tech** – Ty Mayberry’s report and ensuing dialogue included:
* Tech team will offer support and counsel to BSJ committees
* Tech team has been partnering with and supporting school tech staff
* Tech capacity of families to meet remote learning requirements. Principal reported email home survey indicated the few families needed help and needs have been met
* **Athletics** – Greg Larson’s report and ensuing dialogue included:
* Impact of C-19 on sportswear sales
* Windows open as a C-19 mitigation appears to indicate a need for sweaters in chilly classrooms
* **PTO** – Kristen Reale’s report and ensuing dialogue included
* Teacher appreciation fund drive has kicked offer. Link to support drive is below. <https://www.stgilesschool.org/faculty-staff-appreciation-fund/>
* **PPC** – Margaret Murphy
* Nothing requiring BSJ discussion at this point

1. **Logistics**
   * Upcoming meeting dates: 1/11, 2/22, 4/19
   * Committee Member Lists Needed

* Chair requested member lists be emailed to him
  + Virtus Compliance
* Chair reminded team of the importance of completing this process

Meeting adjourned at 8:40

Respectfully submitted,

Jim Gates, BSJ Secretary