

**St. Giles School Board of Specified Jurisdiction**

***September 21, 2020***

***7:00 p.m.***

**Board Members/School Leadership Present**: Jim Gates, Cathy Marshall, Meghan Hurley Gibbs, Carolyn Burke, Sarah Yaffe, Erika Montgomery, Meg Bigane, Ty Mayberry, Greg Larson, Jonathan Sluys

**Board Members/School Leadership Absent**: Kelly Hartweg, Fr. Carl

**Other Attendance:** Laura Milder, Margaret Murphy

1. **Welcome and introductions**

* Member comments on family, interests in BSJ service, and connections to St. Giles

1. **Goals and goal setting**

* Align goals with activities

1. **Meeting procedures and protocols**
2. **Housekeeping**
   * BSJ members: If your bio is not yet submitted or needs updating, please do so
   * BSJ members: Complete Virtus/CANTS/Code of Conduct requirements
   * Committee chairs: Provide a list of committee members and provide members all with the Virtus/CANTS/Code of Conduct requirements and ensure compliance
   * Create a “calendar” of big-ticket items to ensure clarity on timelines, responsibilities, and adequate discussion time
3. **Pastor’s Report**

* In Father Carl’s absence, due to a scheduling conflict, Meg Brigane updated the BSJ on the canopy between the church and the Frawley Building

1. **Principal’s Report** (as of 9/21/2020)

* School population: 343 = 297 in-person; 46 remote (7 have transitioned from remote to in-person)
* Rolling entry welcomes students from 7:55 AM as opposed to all at 8:10 AM
* No reported COVID-19 cases
* Initial learning loading issues, but resolved
* Teachers working extremely hard and spread thin – can the BSJ think of a recognition concept?
* School population: 2020-2021- 2016-2017: 343, 360, 406, 437, 472
* Consideration of committee to attract new families

1. **Committee Reports**
   * **Finance**
     + Could use additional members, ideally someone with an accounting background – please consider a recommendation
     + April 1 preview budget for arch-mandated October 1 review reflected a 2020 budget loss of $120,000
     + School PPE mini fundraiser is taking place
     + Tuition target in process for approval on 12/1/2020

* **Marketing**
* Supported Back to School Safety efforts with development of messaging,  
  signage, collateral pieces and more
* New Moms/New Dads cocktail events were successful (done in lieu of  
  cancelled Ice Cream Social)
* Website refresh underway with aim of launching ahead of Catholic Schools  
  Week
* **PTO**
* Trivia night
* Fun lunch

1. **Questions/Suggestions/Open discussion**

* Committee heads and school board to better reflect composition of school-wide community
* Website discussion ensued on parent vs. public portal, target marketing, and payments

**Tentative 2020-2021 BSJ Zoom Meeting Schedule:** 9/21, 11/16, 1/11, 2/22, 4/19